

Committee: Joint Commissioning Committee

Date: Thursday 8 March 2018

Time: 9.30 am

Venue: Bodicote House, Bodicote, Banbury, Oxfordshire
OX15 4AA

Membership

Councillor Ian McCord (Chairman)	Councillor Barry Wood (Vice-Chairman)
Councillor Anthony S. Bagot-Webb	Councillor Phil Bignell
Councillor Rebecca Breese	Councillor Roger Clarke
Councillor Mike Kerford-Byrnes	Councillor Chris Lofts
Councillor D M Pickford	Councillor Barry Richards
Councillor Dan Sames	Councillor Nicholas Turner

AGENDA

1. Apologies for Absence and Notification of Substitutes

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

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Bodicote House
Bodicote
Banbury
Oxfordshire
OX15 4AA

www.cherwell.gov.uk

South Northamptonshire Council
The Forum
Moat Lane
Towcester
Northamptonshire
NN12 6AD

www.southnorthants.gov.uk

4. Chairman's Announcements

To receive communications from the Chairman.

5. Minutes (Pages 1 - 2)

To confirm as a correct record the Minutes of the meeting held on 22 January 2018.

6. Urgent Business

The Chairman to advise whether they have agreed to any item or urgent business being admitted to the agenda.

7. Exclusion of the Public and Press

The following items of business contain exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.

Members are reminded that whilst the following items have been marked as exempt, it is for the meeting to decide whether or not to consider each of them in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That, in accordance with Section 100A(4) of Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraphs 1, 2, 3 and 4 of Schedule 12A of that Act and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

8. Proposal and Business Case for a fully cost recoverable Environmental Health Consultancy and Training Service for Food Businesses (Pages 3 - 26)

Exempt Report of Director of Operational Delivery

9. Management Restructure: Interviews for the Post of Executive Director: Wellbeing

Please note that information for this item will be circulated under separate cover to members of the Joint Commissioning Committee and appointed substitutes only.

Information about this Meeting

The agenda, reports and associated documents for the above meeting are available at the offices and websites of Cherwell District Council and South Northamptonshire Council at the addresses and websites set out on the agenda front sheet.

Apologies for Absence

Apologies for absence should be notified to

democracy@cherwellandsouthnorthants.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

When the alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the assembly point as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections
natasha.clark@cherwellandsouthnorthants.gov.uk, 01295 221589

Yvonne Rees
Chief Executive

Published on Wednesday 28 February 2018

Cherwell District Council and South Northamptonshire Council

Joint Commissioning Committee

Minutes of a meeting of the Joint Commissioning Committee held at Bodicote House, Bodicote, Banbury, Oxfordshire OX15 4AA, on 22 January 2018 at 10.45 am

Present: Councillor Barry Wood (Vice-Chairman, in the Chair)

Councillor Anthony S. Bagot-Webb
Councillor Phil Bignell
Councillor Rebecca Breese
Councillor Roger Clarke
Councillor Mike Kerford-Byrnes
Councillor D M Pickford
Councillor Nicholas Turner

Substitute Members: Councillor Karen Cooper (In place of Councillor Ian McCord)
Councillor Jolanta Lis (In place of Councillor Dan Sames)

Also Present: David Slatter, Penna

Apologies for absence: Councillor Ian McCord
Councillor Chris Lofts
Councillor Barry Richards
Councillor Dan Sames

Officers: Yvonne Rees, Chief Executive
Natasha Clark, Democratic and Elections Team Leader

65 **Declarations of Interest**

There were no declarations of interest.

66 **Petitions and Requests to Address the Meeting**

There were no petitions or requests to address the meeting.

67 **Chairman's Announcements**

There were no Chairman's announcements.

68 **Minutes**

The Minutes of the meeting of the Committee held on 15 January 2018 were agreed as a correct record and signed by the Chairman.

69 **Urgent Business**

There were no items of urgent business.

70 **Exclusion of the Public and Press**

Resolved

That, in accordance with Section 100A(4) of Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraphs 1, 2, 3 and 4 of Schedule 12A of that Act and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

(The Democratic and Elections Team Leader left the meeting at the conclusion of this agenda item)

71 **Management Restructure: Interviews for the Post of Executive Director: Environment**

The committee considered the applications that had been received for the posts of Executive Director: Environment. The committee saw each of the applicants in turn and asked them a number of questions.

Following the interviews the committee evaluated the applications and considered the supporting information from the assessment centre.

Resolved

- (1) That Graeme Kane be appointed Executive Director: Environment.

The meeting ended at 4.35 pm

Chairman:

Date:

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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